

<b>SUBJECT:</b> UCF Soils Stock Site Procedure	<b>Effective Date:</b> 6/10/12	<b>Procedure Number:</b> FS 2012 FPC0007	
	<b>Supersedes:</b>	<b>Page</b> 1	<b>Of</b> 2
	<b>Responsible Authority:</b> Associate Vice President, Administration and Finance (Facilities and Safety)		

**APPLICABILITY/ACCOUNTABILITY:**

This policy applies to all project managers within Facilities and Safety.

**PROCEDURE STATEMENT:**

This procedure covers management of soils on the main campus of UCF.

All soils on the main UCF Campus, not considered spoils or contaminated, are to remain on the main UCF Campus and be stocked in a designated site for use in future projects.

**DEFINITIONS:**

Spoils – soils considered non-usable for construction fill

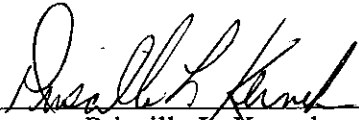
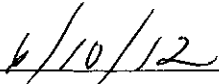
Structural fill – soils that have been tested by an approved licensed Geotechnical Engineer and, based on known geotechnical properties, are considered sound for construction applications

General fill – soils that have been tested by an approved licensed Geotechnical Engineer and are not considered sound for structural fill but are considered suitable for filling voids or to make-up ground level

**PROCEDURES:**

- The following procedure must be followed for the stocking and use of approved soils. All excess soils from a project must be tested for suitability as structural fill or general fill by a Geotechnical Engineer approved by Facilities Planning. Costs associated with the soils testing must be funded by the project from which the soils originate. Random boring samples will be coordinated by the Geotechnical Engineer of Record, the UCF Project Manager, and the UCF Soils Manager.

- All soils considered suitable for structural fill or general fill will be transported to the stocking site for future use. Location of the soil storage at the stocking site will be coordinated by the UCF Project Manager with the UCF Soils Manager. All costs associated with transportation of the soils and stocking of the fill will be funded by the project from which the soils originate.
- All soils considered spoils or unsuitable for structural or general fill must be transported and disposed of off campus. Costs associated with the transportation and disposal of spoils or unsuitable soils will be funded by the project from which the soils originate.
- At no time may any soils or spoils be transported and stored at the UCF Soils Storage Site without geotechnical testing and coordination with the UCF Soils Manager.
- Any Project Manager needing structural soil fill or general site fill can request soils from the UCF Soil Stock Site. All requests for soils must be submitted in writing to the UCF Soils Manager and must contain the type of fill and quantity requested.
- When a request for soils has been approved, the Project Manager requesting the soils must coordinate with the UCF Soils Manager for soils testing within the stock site. The selection of a Geotechnical Engineer must be approved by Facilities Planning. All costs associated with testing of soils must be funded by the requesting project.
- After approved testing has been completed, the transportation and delivery of the soils must be coordinated by the UCF Project Manager and UCF Soils Manager. All costs associated with the transport and delivery of the soils, as well as soil stock site clean-up and UCF road clean-up, will be funded by the requesting project.
- At no time may UCF stock soil be removed from the stock site without approval and coordination with the UCF Soils Manager.
- Landscape and hardscape debris, grubbing, top soil vegetation, construction debris, asphalt spoils, limerock, stone, muck, concrete, washouts and any other unsuitable soils or debris will not be allowed to be stored at the UCF Soils Stock Site.

Approved By:	Date Approved:
 <hr/> Priscilla L. Kernek Associate Vice President Administration and Finance Facilities and Safety	 <hr/> 6/10/12